

## Minutes of Meeting held on 8<sup>th</sup> November, 2021

The Principal welcomed the members for the Staff Meeting which began at 1.30 p.m. on the 8<sup>th</sup> of November, 2021 soon after the Diwali break from 1-7<sup>th</sup> November, 2021.

### Work load, TY Project

The Principal enquired whether the workload of the teachers has been settled. He informed the Project Guides that the students have to fill up Project Registration Form which has to be sent to the University.

### Programmes

- Dr. Fatima informed that Mr. Jonlen is organising a quiz for the College students.
- A 'Business Plan Competition' will be held in the first week of December, 2021.
- The Fintech Certificate Course of 30 hours in collaboration with the DHE will also be conducted, she added.
- Dr. Fatima informed that Jewellery making workshop will be held for the student under the Skill Enhancement programme.
- A Painting Inter Collegiate Competition on Freedom Fighters and Political Leaders will be held for the students.
- Dr. Elizabeth informed that an FDP on "Assignment and Attainment of Course Objectives (CO's) and Mapping CO's to PO's" will be held on 19<sup>th</sup> November, 2021.
- Dr. Elizabeth informed that there will be a Talk on 'Mutual Funds' for the students
- A talk on Sexual Harassment under the aegis of ICC will be held in this Month.
- Ms. Rupali informed that the Gender Champions will be organising an Essay competition for the College students on the 15<sup>th</sup> of November, 2021.
- Ms. Nayan Shanbhag will conduct a Two-Day training Programme for the administrative staff.

### Students Council

The Principal informed that the installation of the Students Council will take place in the next week and the UCR will be elected by the University later. The PTA inaugural function will also be held in the next week and the PTA president and members will be elected.

### IQAC

Dr. Elizabeth informed that the IQAC meeting will be held on 13<sup>th</sup> December, 2021 at 2 p.m. in the College.

### AOB

The Principal said that some of the Reports of activities conducted in the College have not been submitted and asked the in charges to do so. He has written to the Collector requesting not to issue any Requisition Order for acquiring College Building for the purpose of forth coming election, since college is preparing for NAAC (forwarded copy to the Director, DHE for needful action).

  
(Prof. Gajanan V. Madiwal) 9/11/2021  
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SORDA, MARGAO, GOA